**Annex 1 to the Ordinance**

**Model Student Internship Agreement**

**AGREEMENT ON THE ORGANIZATION OF STUDENT INTERNSHIP**

Concluded on …........................................ between:

**Katolicki Uniwersytet Lubelski Jana Pawła II** w Lublinie, Al. Racławickie 14,

represented by

.................................................................................................................................................................

*(function, full name)*

hereinafter referred to as “KUL,”

and ...........................................................................................................................................................

................................................................................................................................................................. represented by

*(name, address)*

............................................................................................................................................................…,

*(function, full name)*

hereinafter referred to as the Host Institution.

§ 1

1. Under this agreement, KUL refers to internship the following student: ............................…………………………………….............……………………., hereinafter referred to as the Intern.

*(full name, field of study, student book number)*

1. The internship will be conducted at the premises of the Host Institution under the direction of a designated Intern's Mentor.
2. This Agreement shall be concluded for the period from ............................ to .................................................... .

§ 2

1. The Host Institution undertakes to:
   1. appoint the Intern’s Mentor, meaning a person responsible for organizational and substantive supervision of the internship in accordance with the expected learning outcomes,
   2. ensure an appropriate place of internship,
   3. familiarize the Intern with the provisions on the protection of professional secrecy and with the provisions on occupational health and safety,
   4. enable the Internship Supervisor on behalf of the KUL to exercise didactic leadership over the internship and control over their course,
   5. issue a certificate confirming the completion of student internship in accordance with the applicable model.
2. KUL undertakes to:
   1. develop an internship program and familiarize the student with it,
   2. prepare learning outcomes that the Intern should achieve during the internship,
   3. present the internship program to the Host Institution,
   4. exercise didactic supervision over the internship and to give credit for the internship.

§ 3

1. Student internship is free.

2. KUL declares that the Intern is obliged to comply with generally applicable regulations as well as regulations internally applicable at KUL, in particular to have accident insurance during the internship.

§ 4

Matters not covered by this Agreement and arising in the course of the internship shall be determined by the agreement between the Parties.

§ 5

If one Party fails to comply with its obligations under this agreement, the other Party may terminate the agreement with immediate effect after being summoned and given a 7-day deadline to remedy the violations.

§ 6

The Host Institution may request KUL to dismiss the Intern from the internship in the event that they grossly violate the discipline of work, including when they do not perform the tasks resulting from the internship program.

§ 7

The agreement was drawn up in two identical copies, one for each of the Parties.

|  |  |  |
| --- | --- | --- |
| Stamp and signature of the representative of  The Host Institution |  | Stamp and signature of the representative of  John Paul II Catholic University of Lublin |